

Yearbook and Class Composite Requirements **Churchill High School Class of 2018**

NOTE: You will automatically appear in the yearbook and on the class composite if you have been or plan to be photographed at Focal Point Studio by the deadline. Plus, you will receive a copy of the class composite at graduation time (with no additional fees). Call Focal Point for details at 248-478-1113.

IF USING ANOTHER PHOTOGRAPHER, PLEASE FOLLOW THESE 2 STEPS:

1. **Please submit your yearbook photo to the yearbook department at Churchill no later than October 31, 2017.** Yearbook Advisor: Andrew Wood, phone: 734-744-2650, email: awood5@livoniapublicschools.org
2. **Please submit your class composite photo to Focal Point Studio no later than January 31, 2018. See class composite requirements below and select one of the composite payment choices.**

YEARBOOK PHOTO REQUIREMENTS:

A medium gray background is required with a traditional head & shoulder pose. NO props, NO soft focus, NO hands, NO cap & gown, NO outdoor. Please dress appropriately. NO strapless tops, NO wording on clothes. Must be a digital image submitted on a CD (no prints) or emailed.

Please follow these specs:

WIDTH:	2 ½"	DPI:	300
LENGTH:	3 ½"	FORMAT:	TIFF or JPG
HEAD SIZE:	2	LIST:	Last name, first name

CLASS COMPOSITE PHOTO REQUIREMENTS:

Submit photo and payment only through Focal Point's website at fpstudio.net. You may contact Julie Vorhoff at jvorhoff@fpstudio.net for assistance.

A medium gray background is required with a traditional head & shoulder pose. NO props, NO soft focus, NO hands, NO cap & gown, NO outdoor. Please dress appropriately. NO strapless tops, NO wording on clothes.

The composite dimensions are as follows:

WIDTH:	2 ½"	DPI:	300
LENGTH:	3 ½"	FORMAT:	JPG
HEAD SIZE:	1 ½"	COLOR SPACE:	SRGB
SPACE BETWEEN TOP OF IMAGE & TOP OF HEAD: ½"			
IMAGE MUST READ: last name first name_CHUR			

CLASS COMPOSITE PAYMENT CHOICES:

1. No additional charges when photographed at Focal Point studio **OR**
2. Pay \$10.60 to submit another photographer's composite photo to Focal Point **OR**
3. Pay \$21.20 to also receive a copy of the class composite at graduation time