

2016-2017 WMHS Yearbook and Class Composite Requirements

Please ensure that you will be included in the senior section of the yearbook by checking that your grade level is correct on your student identification card. We base the senior section off the records obtained at registration.

TWO STEP REQUIREMENT- Focal Point is our preferred photographer based on years of quality photos in our yearbook. If you choose to use another photographer, please note that WMHS is not responsible for the quality, this includes the resolution and sizing, of your photo in the yearbook. **Those photographed by photographers other than Focal Point need to follow the steps listed below if you wish to appear in the yearbook *and* on the class composite.** Please note the differences between the yearbook and class composite requirements.

STEP 1- WMHS-YEARBOOK

Please submit your high resolution yearbook photo on a CD (**DO NOT EMAIL**) to the Spectator office (room 229) at Wayne Memorial no later than **December 2, 2016**. CDs will not be accepted in the main office and will not be returned. Contact Nicole Vasiloff at vasiloffn@wwcsd.net if you have any questions.

YEARBOOK PHOTO REQUIREMENTS: We will use the Lifetouch photo taken at registration if these specifications are not followed. Please check out a sample picture at waynememorialyearbook.weebly.com

- A medium gray background is required with a traditional head & shoulder pose. NO props or hats, NO soft focus, NO hands, NO cap & gown, NO outdoor shots.
- Please dress appropriately. NO strapless tops, NO wording on clothes.
- Must be a digital image submitted on a CD (no prints). The image must be saved as last name then first initial (ex. VasiloffN). Do not include special characters or the school's name. If the CD name is too long it will not work with our software!
- The student's name should be written on the CD as it should appear in the yearbook. It is the student's responsibility to make sure his/her name is spelled correctly on the CD. Students will also have the opportunity to proof their name during lunch before we go to print. We will not be held responsible misspelled names.
- We require **high resolution** photographs. Please follow these additional specs:
WIDTH: 2.56" **LENGTH:** 3.2" **DPI:**250
FORMAT: TIFF or JPG **HEAD SIZE:** 1 5/8" **LIST:** Last name, first initial

STEP 2 – FOCAL POINT – CLASS COMPOSITE

Please submit your composite photo to Focal Point Studio no later than **January 31, 2017**. **You can only submit your class composite photo through their website at fpstudio.net. Focal Point will not accept emailed photos or photos on CD.**

CLASS COMPOSITE PHOTO REQUIREMENTS:

- A medium gray background is required with a traditional head & shoulder pose. NO props or hats, NO soft focus, NO hands, NO cap & gown, NO outdoor shots.
- Please dress appropriately. NO strapless tops, NO wording on clothes.
- The composite dimensions are as follows:
WIDTH:2 ½" **LENGTH:**3 ½" **DPI:** 300
FORMAT: JPG **HEAD SIZE:**1 ½" **COLOR SPACE:** SRGB
IMAGE MUST READ: last name first name_WMHS

CLASS COMPOSITE PAYMENT CHOICES:

1. No additional charges when photographed at Focal Point studio **OR**
2. Pay \$10.60 to submit another photographer's composite photo to Focal Point **OR**
3. Pay \$21.20 to also receive a copy of the class composite at graduation time